

EXHIBIT A

UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF MARYLAND
(NORTHERN DIVISION)

OCT 06 2014

In re:

New England Compounding Pharmacy, Inc. * Bankruptcy Case No. 12-19882-HJB
(United States Bankruptcy Court for the District of Massachusetts (Chapter 11))
* SECTION 157(b)(5) MATTER

* * * * *

Belinda L. Dreisch and *
Burton J. Dreisch, *
Plaintiffs * Adversary Proceeding No. _____

v. *

BOX HILL SURGERY CENTER, LLC, *
RITU T. BHAMBHANI, MD, RITU T. *
BHAMBHANI, MD, LLC, *
AMERIDOSE, LLC UNIFIRST *
CORPORATION, * DEFENDANT AMERIDOSE LLC'S
NOTICE OF REMOVAL

Defendants. *

* * * * *

TO THE CLERK OF THE UNITED STATES BANKRUPTCY COURT, DISTRICT OF
MARYLAND, NORTHERN DIVISION:

PLEASE TAKE NOTICE that Defendant Ameridose LLC ("Ameridose") hereby removes the above entitled action from the Circuit Court for Baltimore County, Maryland, to the United States Bankruptcy Court for the District of Maryland, Northern Division, pursuant to 28 U.S.C. §§ 157, 1334(b), 1441(a), 1452(a), and District Court Local Rule 405.1. Defendant Ameridose LLC removes this action as a party to this action under § 1452(a), and is

appearing solely for the purpose of this removal and for no other purpose, and preserving all other defenses available to it, states as follows:

PROCEDURAL HISTORY

A. The State Court Case.

1. On August 27, 2014, Plaintiffs Belinda L. Dreisch and Burton J. Dreisch filed an action in the Circuit Court for Baltimore County, Maryland, captioned *Belinda L. Dreisch, et al. vs. Box Hill Surgery Center, LLC, et al.*, case number 03-C-14-009277 (the "Complaint").

2. On September 18, 2014, Ameridose received a copy of Plaintiffs' Complaint via certified mail.

3. A copy of the Complaint and all other process, pleadings, and orders on file in the Circuit Court for Baltimore County are attached as Exhibit A.

4. Removal is timely under 28 U.S.C. § 1446(b) as fewer than 30 days have elapsed since Ameridose was served with Plaintiff's Complaint.

B. The Multi-District Litigation.

5. In the late summer and early fall of 2012, the Centers for Disease Control identified an outbreak of fungal meningitis. The outbreak was allegedly traced back to lots of methylprednisolone acetate ("MPA") compounded by New England Compounding Pharmacy, Inc., d/b/a New England Compounding Center ("NECC").

6. In the wake of the outbreak, dozens of lawsuits were filed against NECC, its owners, several companies affiliated with NECC or its owners, and other companies and health care providers.

7. On December 21, 2012, NECC filed a voluntary petition seeking relief under Chapter 11 of Title 11 of the United States Bankruptcy Code in the United States Bankruptcy Court for the District of Massachusetts ("the Bankruptcy Proceeding"), automatically staying all actions against NECC.

8. On February 12, 2013, the Judicial Panel on Multidistrict Litigation ("the Panel") created MDL 2419 *In re New England Compounding Pharmacy, Inc. Products Liability Litigation* ("NECC MDL") in the United States District Court for the District of Massachusetts (the "MDL Transfer Order"). *See* 924 F. Supp. 2d 1380 (J.P.M.L. Feb. 12, 2013), attached as Exhibit B. The MDL Transfer Order centralized all cases "relating to injuries arising from the alleged contamination of injectable steroid . . . at the New England Compounding Pharmacy facility in Framingham, Massachusetts" in the District of Massachusetts for coordinated and consolidated proceedings pursuant to 28 U.S.C. § 1407. *Id.*

9. Thereafter, on March 10, 2013, Paul D. Moore, the Chapter 11 Trustee, moved for an order to transfer all related personal injury and wrongful death actions to the District Court for the District of Massachusetts pursuant to 28 U.S.C. §§ 157 and 1334.²

10. On May 31, 2013, the NECC MDL Court partially granted the motion, transferring all pending and future cases, filed in *state or federal* court, against NECC or an "Affiliated Defendant" to the District of Massachusetts. *See In re New England Compounding Pharm., Inc., Prods. Liab. Litig.*, 496 B.R. 256, 275 (D. Mass. 2013) (the "Transfer Opinion," attached as Exhibit C). Specifically, the NECC MDL Court concluded that, pursuant to 28 U.S.C. § 1334(b), "the Court . . . has related-to subject-matter jurisdiction . . . over any state-

Under the Bankruptcy Code, NECC cannot be sued because of the automatic stay. 11 U.S.C. § 362.

² On December 27, 2013, the Chapter 11 Trustee filed a Renewed and Supplemental Motion to Transfer identifying additional cases that should be transferred to the NECC MDL. (NECC MDL Doc. No. 733).

court case in which any plaintiff has asserted a claim, or any defendant has asserted a claim for contribution or indemnity, against NECC or any affiliated entity or individual." *Id.* at 269.

11. Plaintiffs' Complaint also asserts claims against the Affiliated Defendants. *See* Pls.' Compl., ¶¶ 12-29 (Ex. A). Pursuant to the Court's Transfer Opinion, Defendants Ameridose LLC, GDC Properties Management, LLC, Medical Sales Management, Inc., Medical Sales Management SW, Inc., Barry J. Cadden, Gregory A. Conigliaro, Lisa Conigliaro Cadden, Douglas A. Conigliaro, Carla A. Conigliaro, and Glen Chin are "Affiliated Defendants" for purposes of transfer to the District of Massachusetts. *See* Transfer Opinion at 261 n.1 (Ex. C).

12. On May 15, 2014, the NECC MDL Court also granted the Chapter 11 Trustee's Renewed Motion to Transfer approximately thirty cases similar to this one to the NECC MDL for coordinated proceedings on the basis of related-to subject matter jurisdiction. *See* Memorandum of Decision, dated May 15, 2014, attached as Exhibit D.

13. Moreover, Plaintiffs themselves acknowledge that "this case is related to NECC's Bankruptcy case because the prosecution and/or outcome of the proceeding could have an effect on the bankruptcy estate." Pls.' Compl., ¶ 10 (Ex. A).

C. The Complaint

14. Plaintiffs allege that Belinda L. Dreisch received contaminated steroid injections known as MPA. *See* Pls.' Compl., IN 1, 199 (Ex. A).

15. Plaintiffs aver that NECC compounded the MPA. Pls.' Compl., ¶ 198 (Ex. A).

16. Plaintiffs also aver that defendant UniFirst failed to meet its own written standards in performing its contractual duties, allowing the contamination of cleanrooms. Pls.' Compl., 11136 (Ex. A).

17. In addition to alleging that NECC compounded the MPA, Plaintiffs also allege personal injury as a result of acts or omissions by the Affiliated Defendants. Pls.' Compl., 50-87 (Ex. A).

D. Law and Argument

18. Section 1334 of Title 28 of the United States Code provides that district courts have jurisdiction over "all civil proceedings arising under Title 11, or arising in or *related to* cases under Title 11." 28 U.S.C. § 1334(b) (emphasis added). Any "party may remove any claim or cause of action in a civil action . . . to the district court for the district where such civil action is pending, if such district court has jurisdiction of such claim or cause of action under section 1334 of this title." 28 U.S.C. § 1452(a); *see also Creasy v. Coleman Furniture Corp.*, 763 F.2d 656, 660 (4th Cir. 1985); *Fromhart v. Tucker*, 2011 WL 5202239, *2-3 (N.D. W.Va. Oct. 31, 2011). "Section 1452 allows a 'party' to remove an action when jurisdiction is based upon § 1334, while § 1441 allows a 'defendant or defendants' to remove a case based upon all other types of federal jurisdiction." *Fromhart*, 2011 WL 5202239 at *3.

19. Similarly, Section 157 of Title 28 of the United States Code provides "[t]he district court shall order that personal injury tort and wrongful death claims shall be tried in the district court in which the bankruptcy case is pending, or in the district court in the district in which the claim arose, as determined by the district court in which the bankruptcy case is pending." 28 U.S.C. § 157(b)(5).

20. Accordingly, the NECC MDL Court has "related to" jurisdiction over all of the claims in this entire action pursuant to 28 U.S.C. § 1334(b). Additionally, venue is proper in either the United States District Court for the District of Maryland or the United States District Court for the District of Massachusetts under 28 U.S.C. § 157(b)(5). *In re New England*

Compounding Pharm., Inc., Prods. Liab. Litig., 496 B.R. at 265-66 n.5; *see also* Memorandum of Decision, dated May 15, 2014 (Ex. D).

21. Furthermore, this entire action shares questions of fact with other civil actions currently pending in, or being transferred to, MDL 2419, and must be transferred to the United States District Court for the District of Massachusetts pursuant to the Transfer Opinion and 28 U.S.C. § 1407.

22. Upon removal of this case, Defendant Ameridose LLC will file a Notice of Tag Along with the JPML initiating the process for transfer to MDL No. 2419 pending in the United States District Court for the District of Massachusetts. This is also the district in which the Bankruptcy Proceeding is pending.

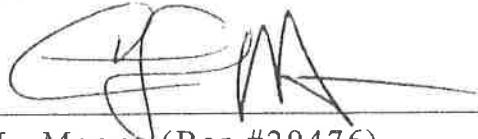
23. In accordance with 28 U.S.C. § 1446(d), written notice of the filing of this removal notice will be given to Plaintiffs Belinda and Burton Dreisch and the other Defendants named in Plaintiffs' Complaint, and filed with the Clerk of Courts for the Circuit Court for Baltimore County.

24. Ameridose does not need the consent of the other parties to remove this action. Pursuant to 28 U.S.C. § 1452, any one party has the right to remove a state court action without the consent of the other parties. *See also Creasy*, 763 F.2d at 660.

Dated: October 3, 2014

AMERIDOSE LLC

By Counsel



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Counsel for Defendant Ameridose LLC

CERTIFICATE OF SERVICE

I hereby certify that a copy of the foregoing *Notice of Removal* was served via regular U.S. mail, on this 3rd day of October, 2014, to the following:

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11 Trustee of New England Compounding
Pharmacy, Inc. d/b/a New England
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JS 44 (Rev. 11/04)

CIVIL COVER SHEET

The JS 44 civil cover sheet and the information contained herein neither replace nor supplement the filing and service of pleadings or other papers as required by law, except as provided by local rules of court. This form, approved by the Judicial Conference of the United States in September 1974, is required for the use of the Clerk of Court for the purpose of initiating the civil docket sheet. (SEE INSTRUCTIONS ON THE REVERSE OF THE FORM.)

I. (a) PLAINTIFFS

BELINDA L. DREISCH and BURTON J. DREISCH

(b) County of Residence of First Listed Plaintiff Harford County
(EXCEPT IN U.S. PLAINTIFF CASES)

(c) Attorney's (Firm Name, Address, and Telephone Number)

Law Offices of Peter G. Angeles, P.C., 100 North Charles Street,
22nd Flr., Baltimore, Maryland 21201; (410) 649-2000

DEFENDANTS

Box Hill Surgery Center, LLC, et al.

County of Residence of First Listed Defendant Unknown
(IN U.S. PLAINTIFF CASES ONLY)NOTE: IN LAND CONDEMNATION CASES, USE THE LOCATION OF THE
LAND INVOLVED.

Attorneys (If Known)

See Attachment.

II. BASIS OF JURISDICTION (Place an "X" in One Box Only)

<input type="checkbox"/> 1 U.S. Government Plaintiff	<input checked="" type="checkbox"/> 3 Federal Question (U.S. Government Not a Party)
<input type="checkbox"/> 2 U.S. Government Defendant	<input type="checkbox"/> 4 Diversity (Indicate Citizenship of Parties in Item III)

III. CITIZENSHIP OF PRINCIPAL PARTIES (Place an "X" in One Box for Plaintiff and One Box for Defendant)
(For Diversity Cases Only)

Citizen of This State	PTF	DEF	Citizen of Another State	PTF	DEF
	<input type="checkbox"/> 1	<input type="checkbox"/> 1		<input type="checkbox"/> 4	<input type="checkbox"/> 4

IV. NATURE OF SUIT (Place an "X" in One Box Only)

CONTRACT	TORTS	FORFEITURE/PENALTY	BANKRUPTCY	OTHER STATUTES
<input type="checkbox"/> 110 Insurance	PERSONAL INJURY	PERSONAL INJURY	<input type="checkbox"/> 610 Agriculture	<input type="checkbox"/> 400 State Reapportionment
<input type="checkbox"/> 120 Marine	<input type="checkbox"/> 310 Airplane	<input type="checkbox"/> 362 Personal Injury - Med. Malpractice	<input type="checkbox"/> 422 Appeal 28 USC 158	<input type="checkbox"/> 410 Antitrust
<input type="checkbox"/> 130 Miller Act	<input type="checkbox"/> 315 Airplane Product Liability	<input checked="" type="checkbox"/> 365 Personal Injury - Product Liability	<input type="checkbox"/> 423 Withdrawal 28 USC 157	<input type="checkbox"/> 430 Banks and Banking
<input type="checkbox"/> 140 Negotiable Instrument	<input type="checkbox"/> 320 Assault, Libel & Slander	<input type="checkbox"/> 368 Asbestos Personal Injury Product Liability	PROPERTY RIGHTS	<input type="checkbox"/> 450 Commerce
<input type="checkbox"/> 150 Recovery of Overpayment & Enforcement of Judgment	<input type="checkbox"/> 330 Federal Employers' Liability		<input type="checkbox"/> 820 Copyrights	<input type="checkbox"/> 460 Deportation
<input type="checkbox"/> 151 Medicare Act	<input type="checkbox"/> 340 Marine	<input type="checkbox"/> 370 Other Fraud	<input type="checkbox"/> 830 Patent	<input type="checkbox"/> 470 Racketeer Influenced and Corrupt Organizations
<input type="checkbox"/> 152 Recovery of Defaulted Student Loans (Excl. Veterans)	<input type="checkbox"/> 345 Marine Product Liability	<input type="checkbox"/> 371 Truth in Lending	<input type="checkbox"/> 840 Trademark	<input type="checkbox"/> 480 Consumer Credit
<input type="checkbox"/> 153 Recovery of Overpayment of Veteran's Benefits	<input type="checkbox"/> 350 Motor Vehicle	<input type="checkbox"/> 380 Other Personal Property Damage	LABOR	<input type="checkbox"/> 490 Cable/Sat TV
<input type="checkbox"/> 160 Stockholders' Suits	<input type="checkbox"/> 355 Motor Vehicle Product Liability	<input type="checkbox"/> 385 Property Damage Product Liability	<input type="checkbox"/> 861 HIA (1395R)	<input type="checkbox"/> 810 Selective Service
<input type="checkbox"/> 190 Other Contract	<input type="checkbox"/> 360 Other Personal Injury		<input type="checkbox"/> 862 Black Lung (923)	<input type="checkbox"/> 850 Securities/Commodities/ Exchange
<input type="checkbox"/> 195 Contract Product Liability			<input type="checkbox"/> 863 DIWC/DIW (405(g))	<input type="checkbox"/> 875 Customer Challenge 12 USC 3410
<input type="checkbox"/> 196 Franchise			<input type="checkbox"/> 864 SSID Title XVI	<input type="checkbox"/> 890 Other Statutory Actions
REAL PROPERTY	CIVIL RIGHTS	PRISONER PETITIONS	<input type="checkbox"/> 865 RSI (405(g))	<input type="checkbox"/> 891 Agricultural Acts
<input type="checkbox"/> 210 Land Condemnation	<input type="checkbox"/> 441 Voting	<input type="checkbox"/> 510 Motions to Vacate Sentence	FEDERAL TAX SUITS	<input type="checkbox"/> 892 Economic Stabilization Act
<input type="checkbox"/> 220 Foreclosure	<input type="checkbox"/> 442 Employment	<input type="checkbox"/> 511 Habeas Corpus:	<input type="checkbox"/> 870 Taxes (U.S. Plaintiff or Defendant)	<input type="checkbox"/> 893 Environmental Matters
<input type="checkbox"/> 230 Rent Lease & Ejectment	<input type="checkbox"/> 443 Housing/ Accommodations	<input type="checkbox"/> 530 General	<input type="checkbox"/> 871 IRS—Third Party 26 USC 7609	<input type="checkbox"/> 894 Energy Allocation Act
<input type="checkbox"/> 240 Torts to Land	<input type="checkbox"/> 444 Welfare	<input type="checkbox"/> 535 Death Penalty		<input type="checkbox"/> 895 Freedom of Information Act
<input type="checkbox"/> 245 Tort Product Liability	<input type="checkbox"/> 445 Amer. w/Disabilities - Employment	<input type="checkbox"/> 540 Mandamus & Other		<input type="checkbox"/> 900 Appeal of Fee Determination Under Equal Access to Justice
<input type="checkbox"/> 290 All Other Real Property	<input type="checkbox"/> 446 Amer. w/Disabilities - Other	<input type="checkbox"/> 550 Civil Rights		<input type="checkbox"/> 950 Constitutionality of State Statutes
	<input type="checkbox"/> 440 Other Civil Rights	<input type="checkbox"/> 555 Prison Condition		

V. ORIGIN

(Place an "X" in One Box Only)

<input type="checkbox"/> 1 Original Proceeding	<input checked="" type="checkbox"/> 2 Removed from State Court	<input type="checkbox"/> 3 Remanded from Appellate Court	<input type="checkbox"/> 4 Reinstated or Reopened	<input type="checkbox"/> 5 Transferred from another district (specify) _____	<input type="checkbox"/> 6 Multidistrict Litigation	<input type="checkbox"/> 7 Appeal to District Judge from Magistrate Judgment
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Cite the U.S. Civil Statute under which you are filing (Do not cite jurisdictional statutes unless diversity):

VI. CAUSE OF ACTION

Brief description of cause:
Personal Injury

VII. REQUESTED IN COMPLAINT:

 CHECK IF THIS IS A CLASS ACTION
UNDER F.R.C.P. 23DEMAND \$ 75,000.CHECK YES only if demanded in complaint:
JURY DEMAND: Yes No

VIII. RELATED CASE(S) IF ANY

(See instructions):

JUDGE

DOCKET NUMBER

DATE

10/02/2014 10/13/14

SIGNATURE OF ATTORNEY OF RECORD

FOR OFFICE USE ONLY

RECEIPT #

AMOUNT

APPLYING IFP

JUDGE

MAG. JUDGE

ATTACHMENT

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Box Hill Surgery Center, LLC**

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**Specially Appointed Counsel to the
Chapter 11 Trustee of New England
Compounding Pharmacy, Inc. d/b/a
New England Compounding Center**



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Counsel for Defendant Ameridose LLC

B104 (FORM 104) (08/07)

ADVERSARY PROCEEDING COVER SHEET (Instructions on Reverse)		ADVERSARY PROCEEDING NUMBER (Court Use Only)
PLAINTIFFS Belinda L. Dreisch and Burton J. Dreisch		DEFENDANTS Ameridose, LLC, et al.
ATTORNEYS (Firm Name, Address, and Telephone No.) Law Offices of Peter G. Angelos, P.C.; 100 N. Charles St., 22nd Flr., Baltimore, MD 21201; (410) 649-2000		ATTORNEYS (If Known) Aaron L. Moore, Derek M. Stikeleather, Goodell, DeVries, Leech & Dann, LLC, One South Street, 19th Floor, Baltimore, MD 21202 (410) 783-4000
PARTY (Check One Box Only) <input type="checkbox"/> Debtor <input type="checkbox"/> U.S. Trustee/Bankruptcy Admin <input type="checkbox"/> Creditor <input checked="" type="checkbox"/> Other <input type="checkbox"/> Trustee		PARTY (Check One Box Only) <input type="checkbox"/> Debtor <input type="checkbox"/> U.S. Trustee/Bankruptcy Admin <input type="checkbox"/> Creditor <input checked="" type="checkbox"/> Other <input type="checkbox"/> Trustee
CAUSE OF ACTION (WRITE A BRIEF STATEMENT OF CAUSE OF ACTION, INCLUDING ALL U.S. STATUTES INVOLVED) Personal injury.		
NATURE OF SUIT		
(Number up to five (5) boxes starting with lead cause of action as 1, first alternative cause as 2, second alternative cause as 3, etc.)		
FRBP 7001(1) – Recovery of Money/Property <input type="checkbox"/> 11-Recovery of money/property - §542 turnover of property <input type="checkbox"/> 12-Recovery of money/property - §547 preference <input type="checkbox"/> 13-Recovery of money/property - §548 fraudulent transfer <input type="checkbox"/> 14-Recovery of money/property - other		
FRBP 7001(2) – Validity, Priority or Extent of Lien <input type="checkbox"/> 21-Validity, priority or extent of lien or other interest in property		
FRBP 7001(3) – Approval of Sale of Property <input type="checkbox"/> 31-Approval of sale of property of estate and of a co-owner - §363(h)		
FRBP 7001(4) – Objection/Revocation of Discharge <input type="checkbox"/> 41-Objection / revocation of discharge - §727(c),(d),(e)		
FRBP 7001(5) – Revocation of Confirmation <input type="checkbox"/> 51-Revocation of confirmation		
FRBP 7001(6) – Dischargeability <input type="checkbox"/> 66-Dischargeability - §523(a)(1),(14),(14A) priority tax claims <input type="checkbox"/> 62-Dischargeability - §523(a)(2), false pretenses, false representation, actual fraud <input type="checkbox"/> 67-Dischargeability - §523(a)(4), fraud as fiduciary, embezzlement, larceny (continued next column)		
FRBP 7001(6) – Dischargeability (continued) <input type="checkbox"/> 61-Dischargeability - §523(a)(5), domestic support <input type="checkbox"/> 68-Dischargeability - §523(a)(6), willful and malicious injury <input type="checkbox"/> 63-Dischargeability - §523(a)(8), student loan <input type="checkbox"/> 64-Dischargeability - §523(a)(15), divorce or separation obligation (other than domestic support) <input type="checkbox"/> 65-Dischargeability - other		
FRBP 7001(7) – Injunctive Relief <input type="checkbox"/> 71-Injunctive relief – imposition of stay <input type="checkbox"/> 72-Injunctive relief – other		
FRBP 7001(8) Subordination of Claim or Interest <input type="checkbox"/> 81-Subordination of claim or interest		
FRBP 7001(9) Declaratory Judgment <input type="checkbox"/> 91-Declaratory judgment		
FRBP 7001(10) Determination of Removed Action <input checked="" type="checkbox"/> 01-Determination of removed claim or cause		
Other <input type="checkbox"/> SS-SIPA Case – 15 U.S.C. §§78aaa <i>et seq.</i> <input type="checkbox"/> 02-Other (e.g. other actions that would have been brought in state court if unrelated to bankruptcy case)		
<input type="checkbox"/> Check if this case involves a substantive issue of state law <input checked="" type="checkbox"/> Check if a jury trial is demanded in complaint		<input type="checkbox"/> Check if this is asserted to be a class action under FRCP 23 Demand \$ Greater than \$75,000
Other Relief Sought		

B104 (FORM 104) (08/07), Page 2

BANKRUPTCY CASE IN WHICH THIS ADVERSARY PROCEEDING ARISES			
NAME OF DEBTOR New England Compounding Pharmacy, Inc.		BANKRUPTCY CASE NO. No. 12-19882-HJB	
DISTRICT IN WHICH CASE IS PENDING U.S. Bankruptcy Court for the District of Massachusetts		DIVISION OFFICE	NAME OF JUDGE Rya W. Zobel
RELATED ADVERSARY PROCEEDING (IF ANY)			
PLAINTIFF Meghan Handy, Ind & as Surviving Child & Personal Rep of Estate of Brenda Rozek, et al.	DEFENDANT Ameridose, LLC	ADVERSARY PROCEEDING NO. 14-00732	
DISTRICT IN WHICH ADVERSARY IS PENDING U.S. Bankruptcy Court for the District of Maryland	DIVISION OFFICE Northern	NAME OF JUDGE	
SIGNATURE OF ATTORNEY (OR PLAINTIFF)			
		PRINT NAME OF ATTORNEY (OR PLAINTIFF) Aaron L. Moore, Esquire, amoore@gdldlaw.com Goodell, DeVries, Leech & Dann, LLP One South St. 20th Flr. Baltimore MD 21202	
DATE 10/3/2014			

INSTRUCTIONS

The filing of a bankruptcy case creates an "estate" under the jurisdiction of the bankruptcy court which consists of all of the property of the debtor, wherever that property is located. Because the bankruptcy estate is so extensive and the jurisdiction of the court so broad, there may be lawsuits over the property or property rights of the estate. There also may be lawsuits concerning the debtor's discharge. If such a lawsuit is filed in a bankruptcy court, it is called an adversary proceeding.

A party filing an adversary proceeding must also complete and file Form 104, the Adversary Proceeding Cover Sheet, unless the party files the adversary proceeding electronically through the court's Case Management/Electronic Case Filing system (CM/ECF). (CM/ECF captures the information on Form 104 as part of the filing process.) When completed, the cover sheet summarizes basic information on the adversary proceeding. The clerk of court needs the information to process the adversary proceeding and prepare required statistical reports on court activity.

The cover sheet and the information contained on it do not replace or supplement the filing and service of pleadings or other papers as required by law, the Bankruptcy Rules, or the local rules of court. The cover sheet, which is largely self-explanatory, must be completed by the plaintiff's attorney (or by the plaintiff if the plaintiff is not represented by an attorney). A separate cover sheet must be submitted to the clerk for each complaint filed.

Plaintiffs and Defendants. Give the names of the plaintiffs and defendants exactly as they appear on the complaint.

Attorneys. Give the names and addresses of the attorneys, if known.

Party. Check the most appropriate box in the first column for the plaintiffs and the second column for the defendants.

Demand. Enter the dollar amount being demanded in the complaint.

Signature. This cover sheet must be signed by the attorney of record in the box on the second page of the form. If the plaintiff is represented by a law firm, a member of the firm must sign. If the plaintiff is pro se, that is, not represented by an attorney, the plaintiff must sign.